Call to order:
A regular meeting of the Board of Directors of the College of Information Studies, Maryland iSchool Alumni Chapter was held virtually through GoToMeeting. The meeting convened at 7:00 pm, President Sue Baughman presiding, and Nick Connizzo, Secretary.

Members in attendance:
Sue Baughman (President)
Linda Williams (Vice-President)
Dee Clarkin (Treasurer)
Nick Connizzo (Secretary)
Melissa McDonald (Young Alumni Officer)
Lawrence Liff, Director of Development (Ex-Officio)
Tori Weaver (Member-at-large)
Joyce Tenney (Member-at-large)
Mary Choquette (Member-at-large)

Members not in attendance:
None.

Minutes of the Meeting held on August 13th, 2013 approved; motion by Mary, seconded by Linda.

Treasurer’s Report
Dee is waiting on the College to get back to us re: the three winners of the yearlong memberships. Total expenditures for the month: $750
- $500 SAA reception
- $250 Starbucks gift cards for the first recipients of the survey

New Business:

Nick and Joyce will draft a set of guidelines on how to evaluate scholarship applications, as well as a deadline for applications for the quarter. Furthermore, they will compose a message to send out through an email blast or LinkedIn message announcing these awards. There will be 2 awards per quarter, with a maximum of $500 per award.

There is a vacancy on the board - Nick and Sue reached out to potential candidates but there were no applications submitted. It is imperative to fill this position - since new terms start on July 1 of next year, the Bylaws require that the position be filled through a nomination by the Executive Committee of the Board.

Program - October 29th - Elliott Shore, Executive Director, ARL
6:00-8:00 pm
Auditorium at McKeldin
The iSchool might have a camera; if not, it’s possible that McKeldin allows cameras and other equipment to rent out. Nick is going to take responsibility for filming and posting the video publicly. Joyce will get quotes for refreshments and Linda will come up with an advertisement for the program. Sue will create a registration process by the end of September. Larry will confirm that we can use the Special Collections Room in McKeldin Library.

**Committee Charges**
Should there be a minimum or maximum number of members? Should the committees be chaired by or simply have a Board member on them, or will volunteers from the community suffice?

Possible committee memberships:
- Fundraising: Dee (chair)
- Nominating: Sue (chair)
- Membership: Tori (chair), Melissa
- Sponsorship/Awards: Joyce (chair), Mary, Nick
- Programming: Linda (chair), Melissa

Evaluation of GoToMeeting and the virtual meeting format. We liked it! We also need to evaluate a number of tools in the future based on: cost, ease of use, ability to accommodate many different attendees, phone vs. VOIP, etc.

**Old Business**
Nick will post the results of the Alumni Survey to the LinkedIn group. The website is still not ready yet to have our content, so posting it through the LinkedIn group is the most appropriate.

The SAA reception was a huge success according to Larry and Michael Kurtz - it was a great marketing opportunity for us.

Postcards:
Color front, black-and-white reverse is $1000 (including postage). Dee and Tori will finalize the post cards.

**Mary submitted a motion to adjourn, seconded by Dee.**

**Topics for future meetings:**
- Nominations Committee and Elections Process
- Budget for Chapter programs, sponsorships of events, support of stipends, etc.
- How to identify Board members when attending programs and other events (nametags, generic business cards, etc.
- Chapter document archival process

**Next Meeting:** October 15th, 7pm. Remote, potentially through Adobe Connect.