College of Information Studies Alumni Chapter  
Board of Directors Meeting  
Minutes  
March 5, 2013

Call to order:  
A regular meeting of the Board of Directors of the College of Information Studies, Maryland iSchool Alumni Chapter was held in 4114 Hombake, College Park, MD on March 5, 2013. The meeting convened at 7 pm, President Sue Baughman presiding, and Nick Connizzo, Secretary.

Members in attendance:  
Sue Baughman, (President)  
Dee Clarkin (Treasurer)  
Mary Choquette (Member-at-large)  
Linda Williams (Vice-President)  
Nick Connizzo (Secretary)  
Lawrence Liff, Director of Development (Ex-Officio)  
Tori Weaver (Member-at-large)  
Joyce Tenney (Member-at-large)

Members not in attendance:  
Melissa McDonald (Young Alumni Officer)  
Rita Cacas (Member-at-large)

Guests:  
None (Kim White of iDiversity was scheduled, but we assumed she missed the meeting due to the concerns about the weather)

Minutes of the Meeting held on February 4, 2013 approved; motion by Dee, seconded by Tori.

Old business:  
Joyce and Mary created the draft for a funding application, in consultation with Sue.  

• Based off the UC Davis example mentioned previously.  
• Organizing group (student or otherwise) should acknowledge/advertise our participation as part of the agreement  
• Creation of a Committee (Funding Committee?) who reviews applications and submits to the Board for approval. Nick and Joyce will work on this committee and come up with a set of guidelines in the future.  
• This form will go up on the website for easy access.

Since meeting with student groups has previously been successful, Sue reached out to the leadership of all student groups to come by and chat with us.

Website:  

• Nick is working with Rob Goodman and Larry to set up the website, and make improvements. First will come the website proper, to be followed by social media and a social media policy.  
• Larry is going to see if we can get an @umd.edu email address, which will then serve as the primary contact point for us.
- Members will give feedback by March 15th. Hope to have the website looking good in April.

What is the Chapter's official name?
- University of Maryland, College of Information Studies Alumni Chapter

**New business:**

ALA Conference in Chicago – iSchool hosting an event, will the Chapter support it?
- Saturday, June 27th, 5:30-8pm
- Venue can host up to 75 people; located across the street from the Chicago Public Library
- Open bar; hot/cold appetizers
- Hopefully 30-60 alumni attending; time and location chosen hoping not to conflict with other ALA events
- Chapter can use this event for promotion: encourage others to participate with the Chapter more, bring other alumni into the fold, get more contact information
- Discussion.
- **Motion by Mary to contribute $1000 to the event, seconded by Joyce. Motion carried.**

Chapter members hope to attend MLS and MIM program meetings at least once per semester to see how we can contribute.

Goals and Activities for the Chapter (beyond its initial organization); start thinking about it, and look over the materials compiled by Sue.

**Topics for future meetings:**

- Planning for Chapter Activities for 2013
- Terms of Office for Board Members
- Annual meeting planning
- Nominations Committee and Elections Process

**Next Meeting:** April 16th, (7:00p.m. to 8:30p.m.), 4114 Hornbake.

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Secretary                                         Date of approval
College of Information Studies Alumni Chapter
Board of Directors