Archives, Records, and Information Management Specialization – Prior to Fall 2013

Core Courses:

*Must be completed within the first 18 credits of the program:*

- _____ LBSC 605 Archival Principles, Practices, and Programs
- _____ LBSC 650 Information Access Services
- _____ LBSC 670 Organization of Information
- _____ LBSC 690 Information Technology

MLS Required Courses:

- _____ LBSC 635 Management and Administration for the Information Professional
- _____ LBSC 703 Field Study in Archives, Records, and Information Management

Three Additional Specialization Courses:

- _____ INST 612 Information Policy
- _____ LBSC 680 Principles of Records and Information Management
- _____ LBSC 682 Management of Electronic Records
- _____ LBSC 684 Archival Arrangement and Description
- _____ LBSC 708B History of the Book
- _____ LBSC 731 Special Collections
- _____ LBSC 735 Legal Issues in Managing Information
- _____ LBSC 781 Access Techniques and Systems for Archives
- _____ LBSC 784 Digital Preservation
- _____ LBSC 785 Documentation, Collection, and Appraisal of Records
- _____ LBSC 786 Library and Archives Preservation
- _____ LBSC 788 Seminar in Archives, Records, and Information Management
- _____ LBSC 789 Special Topics in Contemporary Archives

Three Electives (can be LBSC, INST or courses taken outside of LBSC/INST):

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