# Slide Notes for Troubleshooting MEGS (MLS Version)

Slide 1: (00:00)
Welcome to the "Troubleshooting MEGS" tutorial. This tutorial covers the common reasons why a course plan will fail the MEGS' evaluation and what you should do when that happens.

When a course plan fails, the reason for the failure will be listed in red. The statements in yellow are just for your information, and are not related to the plan's failure.

In this case, the plan has failed because it does not have enough credits. You need at least 36 credits for the plan to pass, 54 for the HiLS students. To resolve this problem, you just need to return to your plan and add the appropriate number of credits for your program. If you don't have enough credits because MEGS wouldn't accept one of the courses you added, keep watching the tutorial as we cover that issue as well.

Slide 2: (00:43)
Okay, in this case, MEGS is telling you that your degree program is not valid. It does this typically when you have not chosen whether you are Master's Thesis or Non-Thesis. See here [upper left of screen] – it still says Master's (please choose).

Slide 3: (01:02)
You need to go back to the main page of the plan and click on Edit these Settings and update it accordingly.

Slide 4: (01:10)
In this case, one of the required courses is missing and thus needs to be added to your plan. If you were granted a waiver for a required course, such as LBSC690, you can enter that waived course into the semester in which the waiver was granted. This does not obligate you to take the waived course – it's just a way of marking that that requirement has been met.

Slide 5: (01:33)
MEGS is not programmed to accept most non-LBSC courses in the initial evaluation. If your advisor approves of this course, he or she should contact the Student Services Office and give their approval of the whole plan. The Student Services Office will then override MEGS' objections to approve the plan on behalf of your advisor.

Slide 6: (01:53)
Archives students – due to an error in the Archives system requirements, MEGS will mistakenly ask you to add LBSC 601 to your course plan, though you take LBSC605 instead. Go ahead and add 601 to your plan so that it will pass through MEGS. Adding 601 to your plan does not obligate you to take it.

Slide 7: (02:14)
School Library Media students: MEGS is programmed to check for your specialization's requirements. Please make sure you add all those courses to your plan, including LBSC642, which has been left off by mistake, but is indeed required for School Library Media students.

Slide 8: (02:34)
School Library Media students who do not have a background in education: MEGS is programmed to ask you for 42 credits because we want you to add the two education courses to the plan. The education courses are not applied to your degree, but they are necessary for certification.

Slide 9: (02:52)
Students who took the management course when it was listed as LBSC708A will be prompted to add LBSC635. LBSC708A is the same course. You do not need to re-take it. Simply add LBSC635 to the semester in which you took LBSC708A so that your plan will pass.

Slide 10: (03:16)
This is the screen that Master's Thesis and HiLS students will see when your plan is evaluated. As stated in the Creating MEGS plan tutorial, you can print out this page and give it to your advisor for his or her signature.

And that concludes this tutorial. If there is a problem or question that was not covered by this tutorial or the other tutorial, please contact the Student Services Office. Thank you!